

**DOLLAR GENERAL**

Save time. Save money. Every day!

Dollar General Corporation  
Tax-Exempt Approval Department (IP 3rd Floor)  
100 Mission Ridge  
Goodlettsville, TN 37072

**Tax-Exempt Approval Notification**

**Approval Date: 01/29/2015**

WEST VIRGINIA UNIV ALL DEPTS  
ATTN CINDY BREWER  
691 N HIGH STREET BOX 6001  
MORGANTOWN, WV 26501

If you wish to contact us with further questions:  
**Dollar General Corporation**  
**100 Mission Ridge - Attention: Tax**  
**Goodlettsville, TN 37072**  
**Telephone: (800) 678-9258**  
**Email: tax-salesanduse@dollargeneral.com**

Dollar General has approved your organization WEST VIRGINIA UNIV ALL DEPTS for tax-exempt status within your state of operation only. You may start using your tax-exempt status immediately at any of our convenient locations within your state. Please remember representatives of your organization must have a copy of this form with them at the time of purchase in order to utilize your exemption. The organization's tax identification number is embedded in the bar code below; Dollar General's store personnel do not have access to your tax records and cannot look-up your tax status without this certificate. In an endeavor to process your organization quicker at the register, we have included a bar code representing your tax-exempt account number at the bottom of this notification. You must bring a copy of this notification with you when purchasing merchandise. Without this form you will not be able you use your tax-exemption. If you are a Charged Sales customer, you will also need to bring your Organizational Charged Sales card too.

**SUMMARY OF ACCOUNT DETAILS AND OBLIGATIONS**

If a tax-exempt status is affirmed by the Organization, the Organization attests that all purchases made using a tax exemption are in accordance with state and local/parish laws. The Organization understands that it assumes sole responsibility for any use or misuse of the tax-exempt status. Additionally, the Organization attest that it understands the nature of the tax-exempt status with the issuing jurisdiction and that use or misuse of the tax exemption can lead to civil liabilities and/or criminal prosecution. The Organization agrees to be solely responsible for and to indemnify and hold harmless Dollar General for any sales and/or use taxes imposed, due, or owing with respect to any purchases made using your tax exempt status, whether by you or by another party, with or without your knowledge and whether such failure to pay such taxes was intentional or unintentional. Evidence of the Organization's tax exempt status as outlined in the information provided by Dollar General's Tax Department must be provided at the time of each transaction. Failure to provide such evidence will result in the Organization paying sales tax on all purchases in which such evidence is not provided. From time to time, the Organization agrees to provide Dollar General updated tax exemption documents supporting its tax exempt status. Failure to provide requested documents on a timely basis will result in the Organization paying sales tax on all purchases until the required documents are received by Dollar General.

**Associate Instructions**

**Step 1 "F3" Step 2 "F3" Step 3 "Scan Bar Code Below" Step 4 "F1" to proceed**

**ENTITY# 1156304**

