



Streamlined Sales Tax Certificate of Exemption

Do not send this form to the Streamlined Sales Tax Governing Board. Send the completed form to the seller and keep a copy for your records.

This is a multi-state form for use in the states listed. Not all states allow all exemptions listed on this form. The purchaser is responsible for ensuring it is eligible for the exemption in the state it is claiming the tax exemption from. Check with the state for exemption information and requirements. The purchaser is liable for any tax and interest, and possible civil and criminal penalties imposed by the state, if the purchaser is not eligible to claim this exemption.

1. Check if this certificate is for a single purchase. Enter the related invoice/purchase order # _____

2. A. Purchaser's name
STATE OF WEST VIRGINIA, WEST VIRGINIA UNIVERSITY

B. Business address City State Country Zip code
ONE WATERFRONT PLACE, PO BOX 6005 MORGANTOWN WV USA 26506

C. Name of seller from whom you are purchasing, leasing or renting

D. Seller's address City State Country Zip code

3. Purchaser's type of business. Check the number that best describes your business.

- 01 Accommodation and food services
- 02 Agriculture, forestry, fishing, hunting
- 03 Construction
- 04 Finance and insurance
- 05 Information, publishing and communications
- 06 Manufacturing
- 07 Mining
- 08 Real estate
- 09 Rental and leasing
- 10 Retail trade
- 11 Transportation and warehousing
- 12 Utilities
- 13 Wholesale trade
- 14 Business services
- 15 Professional services
- 16 Education and health-care services
- 17 Nonprofit organization
- 18 Government
- 19 Not a business
- 20 Other (explain)

4. Reason for exemption. Check the letter that identifies the reason for the exemption.

- A Federal government (Department) *
- B State or local government (Name) * WEST VIRGINIA
- C Tribal government (Name) *
- D Foreign diplomat #
- E Charitable organization *
- F Religious organization *
- G Resale *
- H Agricultural Production *
- I Industrial production/manufacturing *
- J Direct pay permit *
- K Direct Mail *
- L Other (Explain)
- M Educational Organization *

* see Instructions on back (page 2)

5. Identification (ID) number: Enter the ID number as required in the instructions for each state in which you are claiming an exemption. If claiming multiple exemption reasons, enter the letters identifying each reason as listed in Section 4 for each state.

ID number	State/Country	Reason	ID number	State/Country	Reason
AR			NV		
GA			OH		
IA			OK		
IN			RI		
KS			SD		
KY	0A17625	KY	TN		
MI			UT		
MN			VT		
NC			WA		
ND			WI		
NE			WV	2211-0375	WV B
NJ			WY		

6. I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Signature of authorized purchaser: Melissa D. Hunt Print name: MELISSA D. HUNT Title: DIRECTOR, TAX SERV Date: 1/21/2025