

Indiana Department of Revenue
General Sales Tax Exemption Certificate

Indiana registered retail merchants and businesses located outside Indiana may use this certificate. The claimed exemption must be allowed by Indiana code. Exemption statutes of other states are not valid for purchases from Indiana vendors. **This exemption certificate can not be issued for the purchase of Utilities, Vehicles, Watercraft, Aircraft, or Gasoline. In addition, this exemption certificate may not be issued by a nonprofit organization.** Purchaser must be registered with the Department of Revenue or the appropriate taxing authority of the purchaser's state of residence.

Sales tax must be charged unless all information in each section is fully completed by the purchaser. Purchasers not able to provide all required information must pay the tax and may file a claim for refund (Form GA-110L) directly with the Department of Revenue. A valid certificate also serves as an exemption certificate for (1) county innkeeper's tax and (2) local food and beverage tax.

Section 1 (print only)	<p>Name of Purchaser: STATE OF WEST VIRGINIA DBA WEST VIRGINIA UNIVERSITY</p> <p>Business Address: <u>ONE WATERFORNT PLACE, PO BOX 6005</u> City: <u>MORGANTOWN</u> State: <u>WV</u> ZIP Code: <u>26506</u></p> <p>Purchaser must provide minimum of one ID number below.*</p> <p>Provide your Indiana Registered Retail Merchant's Certificate TID and LOC Number as shown on your Certificate.</p> <p>TID Number (10 digits): <u>0128653965</u> - LOC Number (3 digits): <u>000</u></p> <p>If not registered with the Indiana DOR, provide your State Tax ID Number from another State *See instructions on the reverse side if you do not have either number.</p> <p>State ID Number: _____ State of Issue: _____</p>
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Section 2	<p>Name of Seller: _____</p> <p>Address of Seller: _____ City: _____ State: _____ ZIP Code: _____</p>
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Section 3	<p>Is this a <input checked="" type="checkbox"/> blanket purchase exemption request or a <input type="checkbox"/> single purchase exemption request? (check one)</p> <p>Description of items to be purchased: _____</p>
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Section 4	<p>Purchaser must indicate the type of exemption being claimed for this purchase. (check one or explain)</p> <p><input type="checkbox"/> Sales to a retailer, wholesaler, or manufacturer for resale only.</p> <p><input type="checkbox"/> Sale of manufacturing machinery, tools, and equipment to be used directly in direct production.</p> <p><input type="checkbox"/> Sales of tangible personal property predominately used (greater than 50 percent) in providing public transportation - provide USDOT Number. A person or corporation who is hauling under someone else's motor carrier authority, or has a contract as a school bus operator, must provide their SSN or FID Number in lieu of a State ID Number in Section 1.</p> <p>USDOT Number: _____</p> <p><input type="checkbox"/> Sales to persons, occupationally engaged as farmers, to be used directly in production of agricultural products for sale. Note: A farmer not possessing a State Business License Number may enter a FID Number or a SSN in lieu of a State ID Number in Section 1.</p> <p><input type="checkbox"/> Sales to a contractor for exempt projects (such as public schools, government, or nonprofits).</p> <p><input type="checkbox"/> Sales to Indiana Governmental Units (agencies, cities, towns, municipalities, public schools, and state universities).</p> <p><input type="checkbox"/> Sales to the United States Federal Government - show agency name. Note: A U.S. Government agency should enter its Federal Identification Number (FID) in Section 1 in lieu of a State ID Number.</p> <p><input checked="" type="checkbox"/> Other - explain. WVU IS A STATE GOVERNMENT AGENCY</p>
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Section 5	<p>I hereby certify under the penalties of perjury that the property purchased by the use of this exemption certificate is to be used for an exempt purpose pursuant to the State Gross Retail Sales Tax Act, Indiana Code 6-2.5, and the item purchased is not a utility, vehicle, watercraft, aircraft, or gasoline. I further attest that the property purchased is not being purchased by a nonprofit organization.</p> <p>I confirm my understanding that misuse, (either negligent or intentional), and/or fraudulent use of this certificate may subject both me personally and/or the business entity I represent to the imposition of tax, interest, and civil and/or criminal penalties.</p> <p>Signature of Purchaser: <u>Melissa D. Hunt</u></p> <p>Printed Name: <u>Melissa D. Hunt, MBA, CICA</u></p> <p>Date: <u>11/21/2026</u></p> <p>Title: <u>Director Tax Services</u></p>
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The Indiana Department of Revenue may request verification of registration in another state if you are an out-of-state purchaser.
Seller must keep this certificate on file to support exempt sales.