

Phone: (401) 574-8962 TTY Via 711 Fax: (401) 574-8916

NOTICE

Enclosed is your Certificate of Exemption ("Certificate") issued under Chapter 18, Title 44 of the Rhode Island General Laws.

This Certificate should be kept in your files and COPIES ONLY should be given to your vendors.

You are reminded that this exemption applies <u>ONLY</u> to purchases as are made by the organization itself for its own purposes and not for purchases made by any of its members individually. <u>PAYMENT MUST BE MADE DIRECTLY FROM AND BY THE ORGANIZATION</u>. A COPY OF YOUR CERTIFICATE MUST ACCOMPANY ALL PURCHASES.

An individual member or group of members belonging to the organization must pay the tax when purchasing meals or other tangible personal property for their individual or collective use or consumption.

Please note, pursuant to R.I. Gen. Laws § 44-18-30.1, this Certificate of Exemption expires four (4) years from the date of issuance. A new completed application, with payment for the non-refundable application fee, must be submitted prior to the expiration date set forth on the Certificate. Please allow at least two (2) weeks for processing your application for renewal.

Please notify this office, in writing, of any changes of name or address, as your Certificate should always reflect your current information. Include a copy of the original Certificate with your notification of changes and an updated Certificate of Exemption will be issued.

NEENA S. SAVAGE TAX ADMINISTRATOR